



THE REPUBLIC OF UGANDA

## PUBLIC SERVICE COMMISSION

Applications are invited from suitably, qualified, Applicants to fill the following vacant posts. Application Forms/Public Service Form No.3 (2008) in triplicate and PSC Summary Form (one form) should be submitted to the Secretary, **Public Service Commission, P.O. Box 7080, Kampala** to be received not later than **19<sup>th</sup> January, 2017**.

The Application and Summary Forms are obtainable from the Public Service Commission Office, 2<sup>nd</sup> Floor, Farmers House, Parliament Avenue, Kampala, Ministries/Departments and District Service Commission Offices, or can be downloaded from the Public Service Commission website [www.psc.go.ug](http://www.psc.go.ug). Hand written applications are also acceptable.

Application forms should bear the title of the post followed by the Reference Number specified against the vacancy. The appropriate Advert Title e.g. "**PSC External Advert. No. 2/2016**" should be clearly indicated on the top of each first page of the Application Form No. 3 (2008). Applicants should attach three sets of photocopies of their certificates and testimonials. Applicants subsequently shortlisted for oral interviews shall be required to present certified copies and originals of their academic transcripts and certificates at the time of sitting the Oral Interviews.

Applicants should attach three (3) recent certified passport size photographs and should apply for a maximum of two (2) posts clearly indicating the first and second choice against the post applied for. **The details of the Advert can be accessed on Public Service Commission website [www.psc.go.ug](http://www.psc.go.ug).**

Applicants who shall not hear from the Public Service Commission, on completion of the selection exercise should consider themselves unsuccessful.

**MINISTRY: INFORMATION, ICT AND COMMUNICATION**

**POST: DIRECTOR OF COMMUNICATIONS AND BROADCASTING  
INFRASTRUCTURE  
(01 VACANCY)**

**REF. HRM 74/272/01**

**SALARY UGANDA GOVERNMENT SCALE-U1SE**

**AGE: 35 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honor's Bachelor's Degree in Electronic Engineering or Electrical Engineering or Telecommunications Engineering or any other related field plus a Masters Degree in any of the above discipline from a recognized University/Institution.

She/He should have demonstrated skills in; Interpersonal Communication, Result Oriented, Teamwork, Time Management, Self Management, Accountability and Integrity.

Applicants should have at least twelve (12) years relevant working experience, three (3) of which should have been served at the level of Commissioner in Government or equivalent level of experience from a reputable organization.

**DUTIES:-**

The incumbent will be responsible to the Permanent Secretary for performing the following duties:-

- Coordinating, supervising, monitoring and reviewing the work of the Directorate;
- Initiating, formulating and disseminating policies, laws, regulations and standards for the provision of efficient and effective communications, broadcasting and postal services;
- Implementing and reviewing policies governing the operation of the communication sub sector in consultation with the Permanent Secretary, the Ministers and Legislative Bodies;
- Evolving strategic plans to ensure equitable distribution, rational, balanced and competitive development of the communications, broadcasting and postal infrastructure and service countrywide;
- Ensuring provision of quality and efficient communications, broadcasting and postal services and operations that meet both the social and economic goals of the country;
- Reviewing plans of parastatals in the communication sub-sector that are under the jurisdiction of the Ministry;
- Providing technical advice to the Permanent Secretary, Ministers and Government on policy, planning and management issues relating to the communications sub-sector.
- Preparing relevant Cabinet Memoranda;

- Monitoring and evaluating national, regional and international developments in the communication fields in order to review international protocols and conventions and take appropriate action to harmonize them with local operations;
- Establishing a mechanism to promote collaboration and partnership between various categories of stakeholders in the communications and broadcasting subsector;
- Providing technical guidance and support supervision to Ministries, Departments, Agencies and Local Governments and the private sector on all matters relating to communication and broadcasting;
- Taking action to support an enabling and competitive environment for the necessary investment in ICT and the development of new related services and
- Any other duties as may be assigned from time to time.

**MINISTRY: AGRICULTURE, ANIMAL INDUSTRY AND FISHERIES**

**POST : COMMISSIONER CROP PROTECTION (01 VACANCY)**  
**REF: HRM 46/272/01 Vol.3**  
**SALARY : UGANDA GOVERNMENT SCALE U1SE**  
**AGE : 35 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelors Degree in Agriculture or related Science discipline from a recognised University/Institution plus a Masters Degree in Crop Protection, Crop Disease Management, Crop Science discipline or related Agricultural field from a recognized Institution.

Applicants should have at least ten (10) years relevant working experience three (3) of which should have been served at the level of Assistant Commissioner in Government or equivalent level of experience from a reputable Organisation.

**DUTIES:**

The incumbent will be responsible to Director Crop Resources for performing the following duties:-

- Providing technical guidance in the formulation, reviewing and implementation of policies, legislations, standards, plans and strategies for controlling the spread of crop pests and diseases countrywide;
- Conducting field and laboratory investigations of crop pests and disease outbreak;
- Controlling of crop pests and disease;
- Monitoring outbreaks and prevalence of crop pests and diseases in the country and including neighboring countries;

- Conducting surveillance, collection, collation and dissemination of epidemiological data;
- Providing technical guiding to MAAIF, Local Governments and other stakeholders on crop pests and diseases control strategy;
- Establishing and operationalizing collaborative mechanisms with research and other organizations nationally, regionally and internationally on crop pests and diseases surveillance and control;
- Managing the provision and monitoring availability and use of major agricultural chemicals;
- Any other duties as may be assigned from time to time.

**POST : COMMISSIONER CROP INSPECTION AND CERTIFICATION  
(01 VACANCY)  
REF: HRM 46/272/01 Vol.3**

**SALARY : UGANDA GOVERNMENT SCALE U1SE**

**AGE : 35 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelors Degree in Agriculture or related Science discipline from a recognised University/Institution plus a Masters Degree in Crop Protection, Crop Disease Management, Crop Science discipline or related Agricultural field from a recognized Institution.

Applicants should have at least ten (10) years relevant working experience three (3) of which should have been served at the level of Assistant Commissioner in Government or equivalent level of experience from a reputable Organisation.

**DUTIES:**

The incumbent will be responsible to Director Crop Resources for performing the following duties:-

- Providing technical guidance in the formulation, reviewing and implementation of policies, legislations, standards, strategies and plans for inspection and certification of plants/plant productions, seeds and agrochemicals;
- Enforcing legislation, regulations and standards on plants/plant products (Phytosanitary), seeds and agrochemicals;
- Creating awareness on phytosanitary, seeds and agrochemicals legislation and regulations;
- Establishing, maintaining and operationalizing plant quarantine facilities, seed and agrochemical analytical laboratories;

- Establishing and operationalizing collaborative mechanisms with national and international organizations on technology generation, standard setting, regulation and certification of phytosanitary, seeds and agrochemicals;
- Building capacity of service providers/inspectors on phytosanitary, seeds and agrochemicals inspection and certification;
- Conducting registration and certification of seeds, plant and plant products and agrochemicals;
- Establishing and maintaining database on regulation and certification of seeds, phytosanitary and agrochemicals;
- Training and gazetted Agriculture inspectors;
- Any other duties as may be assigned from time to time.

## **MINISTRY: JUDICIAL SERVICE COMMISSION**

**POST: PRINCIPAL LEGAL OFFICER [EDUCATION AND PUBLIC AFFAIRS]  
(01 VACANCY) [96]  
REF: HRM 70/221/01 Vol. 2**

**SCALE: UGANDA GOVERNMENT SCALE U2**

**AGE: 28 YEARS AND ABOVE.**

### **MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelor's Degree in Law from a recognized University/Institution plus a Post Graduate Diploma in Legal Practice from Law Development Centre. Possession of a Post Graduate qualification in Law or Management from a recognized University/Institution is an added advantage.

Applicants should have at least six (6) years relevant working experience, three (3) of which should have been served at the level of Senior Legal Officer in Government or equivalent level of experience from a reputable organization.

### **DUTIES:**

The incumbent will be responsible to the Assistant Commissioner/Political and Legal Affairs for performing the following duties:

- Preparing and implementing programs for continued education of the Judicial Officers;
- Publishing books and Pamphlets on law and Administration of Justice;
- Providing legal education to the general public through courses, seminars and radio and television talk shows;
- Any other duties as may be assigned from time to time.

**MINISTRY: TRADE, INDUSTRY AND COOPERATIVES**

**POST: PRINCIPAL MICRO, SMALL AND MEDIUM ENTERPRISES (MSMEs)  
OFFICER –TECHNOLOGICAL RESEARCH INNOVATION & PROCESSING  
(01 VACANCY)**

**REF: HRM 272/281/01**

**SALARY: UGANDA GOVERNMENT SCALE U2**

**AGE: 28 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelor's Degree in Food Science & Technology or Mechanical Engineering or Industrial Engineering plus a minimum of a Post Graduate Diploma in any of the above fields from a recognized University/Institution.

Applicants should have a minimum of at least six (6) years relevant working experience, three (3) of which should have been served at the level of Senior Officer in the field of technological research, innovation & processing in Government or equivalent level of experience from a reputable organization.

**DUTIES:**

The Incumbent will be responsible to the Assistant Commissioner Technological Research Innovation for performing the following duties:-

- Supervising the development and implementation of programs and strategies to promote technological research and innovation.
- Managing the MSMEs innovation fund.
- Providing technical advice on resource efficient and cleaner production technologies.
- Establishing business incubation centres.
- Identifying all on-going national research and innovation opportunities targeting MSMEs development.
- Implementing the department work plans and budgets.
- Supervising, mentoring and appraising subordinates.
- Performing any other duties as may be assigned from time to time.

**POST:** PRINCIPAL MICRO, SMALL AND MEDIUM ENTERPRISES (MSMEs)  
OFFICER – QUALITY ASSURANCE AND STANDARDISATION  
(02 VACANCIES)  
REF: HRM 272/281/01

**SALARY:** UGANDA GOVERNMENT SCALE U2

**AGE:** 30 YEARS AND ABOVE

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelor's Degree in Food Science & Technology or Mechanical Engineering or Industrial Engineering or Economics plus a minimum of a Post Graduate Diploma in any of the above fields from a recognized University/Institution.

Applicants should have a minimum of six (6) years relevant working experience, three (3) of which should have been served at the level of Senior Officer in the field of quality assurance and standardization in Government or equivalent level of experience from a reputable organization.

**DUTIES:**

The Incumbent will be responsible to the Assistant Commissioner Quality Assurance & Standardization for performing the following duties:-

- Supervising, developing and implementing programs and strategies to promote the quality and standard of MSMEs products.
- Providing technical guidance on product standardization and certification.
- Supporting research and development of standards for entrepreneurship products and processes in compliance with local and international accreditation.
- Providing inputs for the department work plans and budgets.
- Supervising, mentoring and appraising subordinates.
- Performing any other duties as may be assigned from time to time.

**MINISTRY:PUBLIC SERVICE**

**POST :** OFFICE TYPIST (92 VACANCIES)  
REF: HRM 77/201/01

**SALARY:** UGANDA GOVERNMENT SCALE U7

**AGE:** 21 YEARS AND ABOVE

**MINIMUM QUALIFICATIONS:**

Applicants should be Ugandans holding an Ordinary Level Certificate with at least two (2) Credits including English language and 3 passes, plus UNEB Certificate or Diploma in Secretarial Studies or equivalent qualifications from a recognized awarding Institution with the following subjects: Business Communication Stage I, Typewriting Stage II (40 WPM) and Office Practice Stage I.

Possession of computer skills and Principles of Accounts 1 will be an added advantage.

**DUTIES:-**

The incumbent will be responsible to the immediate supervisor for performing the following duties:-

- Typing and presenting accurate and error free work.
- Receiving and dispatching mails.
- Receiving telephone calls.
- Receiving and guiding clients.
- Maintaining cleanliness and orderliness of the office.
- Keeping and managing records, office stationery and equipment.
- Any other duties as may be assigned from time to time.

**MINISTRY:WORKS AND TRANSPORT**

**(EAST AFRICAN CIVIL AVIATION ACADEMY – SOROTI)**

**POST : DIRECTOR (01 VACANCY)**

**REF: HRM 59/272/01**

**SALARY: UGANDA GOVERNMENT SCALE U1SE**

**AGE: 35 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding professional qualifications in Aviation disciplines such as Aircraft Engineering, Professional piloting (with Airline Transport Pilot License or a Commercial Pilot License with Instrument Rating), Flight Operations, Aircraft Fleet Management and Air Traffic Management.

An honors Bachelors Degree and/or Master's Degree in either, Sciences, Engineering, Economics, Human Resource Management, Management, Public Administration and Business Administration from a recognized University/Institute will be an added advantage.

Applicants should be in possession of a Management Course from a recognized institution

He/ She should have strong analytical skills and an eye for detail and deadlines.

Applicants should have a minimum of at least twelve (12) years relevant working experience, three (3) of which should have been served at the level of Head of Department in Civil Aviation Industry.



**Competences:**

Thorough working knowledge of Management, Project management, concern for Quality and Standards, Information Technology, Accountability, Leadership skills and proven integrity in handling a Public Office. He/She should have extensive knowledge of management of Training Organisations, extensive knowledge of Civil Aviation (Approved Training Organisation) regulations and other regulations and materials that are applicable to training of Pilots, aircrafts maintenance engineers, flight operations officer and other Aviation Professionals.

Applicants should have thorough understanding of training programmes relevant to the training of pilots, dispatchers and aircraft maintenance engineers for an Aviation Training Organisation.

He/she must have good knowledge of the International Civil Aviation Organisation(ICAO) standards and Recommended Practices (SARPS) for Aviation Training Organisations.

He/she must have knowledge in computer applications.

**DUTIES:-**

The incumbent will be responsible to the Permanent Secretary for performing the following duties:-

- Heading the Academy and generally in-charge of the overall administration of the School.
- Controlling financial, human and other resources and assets of the Academy inline with the laws of Uganda and Administrative guidelines in place.
- Ensuring that all training and maintenance programmes at the Academy are in line with the Standards and requirements set by the International Civil Aviation Organization (ICAO), Civil Aviation Authority (CAA), the Public Service Regulations and any other additional requirements defined by the Ministry of Works and Transport.
- Preparing annual and where required, special budgets for the Academy.
- Performing the duties of Secretary and implementing the decisions of Management Advisory Task Force (MATF) for the Academy to carry out its mandate.
- Collaborating with Regional and International Organisations with a view to enhance interests of the Academy.
- Monitoring and managing Academy staff performance.
- Any other duties as may be assigned from time to time.

**POST :** CHIEF ENGINEERING INSTRUCTOR (01 VACANCY)

**REF:** HRM 59/272/01

**SALARY:** UGANDA GOVERNMENT SCALE U1E

**AGE:** 30 YEARS AND ABOVE

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a valid Aircraft Maintenance Engineer's license for Airframes and Engines or Avionics and a Diploma in ICAO Type 2 Aircraft Maintenance Engineering Course plus a certificate in Aircraft Engineering Instruction Techniques.

Possession of a Degree in Aeronautical Engineering will be an added advantage.

Applicants should have a minimum of at least nine (9) years relevant working experience, three (3) of which should have been served at the level of Principal Engineering Instructor or equivalent level of experience from Aviation Industry.

**Competences:** Sound supervisory and management skills, good interpersonal and communication skills, good understanding of human nature and ability to get along with other people. Good knowledge of the Civil Aviation (Airworthiness, Approved Maintenance Organisations, Personnel Licensing and safety Management Systems) Regulations. Knowledge of human factors and safety management systems relevant to engineering instruction. Knowledge of computer applications, Integrity, Leadership and Accountability.

**DUTIES:-**

The incumbent will be responsible to the immediate supervisor for performing the following duties:-

- Day to day administration of the Engineering School
- Designing, developing and ensuring implementation of the syllabus and instructional programmes of the Engineering School, in accordance with the Civil Aviation (Personnel Licensing) Regulations and ICAO Requirements.
- Being accountable for the adequacy and suitability of the teaching equipment aids and tools.
- Directing the preventive and corrective maintenance of engineering equipment, aids and tools.
- Initiating policy and developing plans for the Engineering School for approval by the Head of Training.
- Preparing estimates of expenditure and procurement plans for the Engineering School.
- Evaluating student eligibility for admission into engineering school.
- Chairing the Departmental meetings of the Engineering School.
- Any other duties as may be assigned from time to time.

**POST : CHIEF GROUND INSTRUCTOR (01 VACANCY)**

**REF: HRM 59/272/01**

**SALARY: UGANDA GOVERNMENT SCALE U1E**

**AGE: 30 YEARS AND ABOVE.**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Airline Transport Pilot License or a Commercial Pilot License with Instrument Rating and a frozen Airline Transport Pilot License.

Possession of a Degree in Education will be an added advantage.

Applicants should have a minimum of at least nine (9) years relevant working experience, three (3) of which should have been served at the level of Principal Instructor.

**Competences:** Knowledge of Computer applications, supervisory and management skills, instruction techniques certificate with good instructional skills, human factors and safety management system knowledge relevant to ground school institution.

**DUTIES:-**

The incumbent will be responsible to the Director for performing the following duties:-

- Designing, developing and implementing the syllabus for theoretical training of pilots in accordance with CAA approved courses.
- Assessing and determining the adequacy and efficiency of the teaching aids, tools and equipment for pilot training.
- Initiating development plans for the Ground School for consideration by the Academic Registrar (Head of Training).
- Preparing estimates of expenditure and procurement plans for the Ground School.
- Ensuring proper management and utilization of department resources.
- Representing the School at meetings on Ground Instructions.
- Day to day administration of the Ground School.
- Setting and reviewing pilot ground school exams.
- Evaluating applicants for eligibility for admission.
- Any other duties as may be assigned from time to time.

**POST : PRINCIPAL GROUND INSTRUCTOR (01 VACANCY)**

**REF: HRM 59/272/01**

**SALARY: UGANDA GOVERNMENT SCALE U2**

**AGE: 28 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding Commercial Pilot License with Instrument Rating and frozen Airline Transport Pilot License.

Possession of a Bachelors Degree in Education will be an added advantage.

Applicants should have a minimum of at least six (6) years relevant working experience, three (3) of which should have been served at the level of Senior Instructor.

**Competences:** Knowledge of computer applications, supervisory skills, an instruction technique certificate with good instructional skills, human factors and safety management system knowledge relevant to ground school instruction, team work and Integrity.

**DUTIES:-**

The incumbent will be responsible to the Chief Ground Instructor for performing the following duties:-

- Assisting the Chief Ground Instructor in designing and developing programs of instruction.
- Supervising and controlling the Senior Ground Instructors.
- Interpreting and enforcing training procedures in compliance with Civil Aviation Regulations as applicable.
- Setting and reviewing ground school examinations.
- Any other duties as may be assigned from time to time.

**POST: PRINCIPAL FLYING INSTRUCTOR (01 VACANCY)**

**REF: HRM 59/272/01**

**SALARY: UGANDA GOVERNMENT SCALE U2**

**AGE: 28 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding An Airline Transport Pilot License or Commercial Pilot License with Instrument Rating and frozen Airline Transport Pilot License.

Possession of a Bachelor of Science Degree in an Aviation discipline will be an added advantage.

Applicants should have a minimum of at least six (6) years relevant working experience, three (3) of which should have been served at the level of Senior Flying Instructor in a training organisation.

The incumbent should have a minimum of 2000(two thousand) flying hours, of which one thousand(1000) should have been obtained as flight instructor.

**Competences:**

Good instructional skills, good understanding of Aviation Human Factors and safety Management Systems relevant to flight training, supervisory skills, good interpersonal and communication skills, knowledge of computer applications, extensive knowledge of flight training and assessment of trainees and good record of personal integrity.

**DUTIES:-**

The incumbent will be responsible to the Chief Flying Instructor for performing the following duties:-

- Participating in the designing and developing training programmes of instruction in the Flying School.
- Approving course content.
- Instructing pilot students.
- Ensuring availability and operation of aircraft and other training equipment for the Flying School.
- Assisting the Chief Flying Instructor in designing and developing programs of instructions.
- Supervising and controlling Senior Flying Instructors.
- Supervising local training programs.
- Setting and reviewing examinations for the flying school.
- Evaluating/Checking students for progression.
- Participating in assessment of students for enrolment into flying school.
- Any other duties as may be assigned from time to time.

**POST : SENIOR GROUND INSTRUCTOR (02 VACANCIES)**

**REF: HRM 59/272/01**

**SALARY: UGANDA GOVERNMENT SCALE U3**

**AGE: 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding A Commercial Pilot License with Instrument Rating and frozen Airline Transport Pilot License.

Applicants should have a minimum of at least three (03) years relevant working experience in the relevant field from reputable organisation.

**Competences:** Knowledge of computer applications, supervisory skills, and instruction techniques, competence certificates with good instructional skills, human factors and safety management system knowledge relevant to ground school instruction, Team work and Integrity.

**DUTIES:-**

The incumbent will be responsible to the Principal Ground Instructor for performing the following duties:-

- Preparing training programs for Ground School personnel.
- Organizing local training for Ground School personnel.
- Supervising and controlling Ground School Instructors.
- Instructing students.
- Assisting in preparing and conducting written and oral examinations.
- Any other duties as may be assigned from time to time.

**POST: SENIOR FLYING INSTRUCTOR (02 VACANCIES)**  
**REF: HRM 59/272/01**  
**SALARY: UGANDA GOVERNMENT SCALE U3**  
**AGE: 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding An Airline Transport Pilot License or a Commercial Pilots' License with Instrument Rating and frozen Airline Transport Pilot License plus a Flight Instructor Rating.

Possession of a Bachelor of Science Degree in an Aviation discipline will be an added advantage.

Applicants should have a minimum of at least three (3) years working experience, as a flying instructor.

Incumbent should have a minimum of (One thousand) 1,000 flying hours, of which (Four hundred) 400 should have been obtained as Flying Instructor.

**Competences:** Good instructional skills, good understanding of Aviation Human Factors and Safety Management Systems relevant to flight training, sound supervisory skills, good interpersonal and communication skills, knowledge of computer applications, extensive knowledge of flight training and assessment of trainees and a good record of personal integrity.

**DUTIES:-**

The incumbent will be responsible to the Principal Flying Instructor for performing the following duties:-

- Supervising Flying Instructors.
- Preparing training programs and organising training for Flying School personnel.
- Supervising pilot students on Twin Engine aircraft for Instrument Rating.
- Any other duties as may be assigned from time to time.

**POST : SENIOR ENGINEERING INSTRUCTOR (02 VACANCIES)**  
**REF: HRM 59/272/01**  
**SALARY: UGANDA GOVERNMENT SCALE U3**  
**AGE: 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a valid Aircraft Maintenance Engineer's License for Airframes and Engines and a Diploma in ICAO Type 2 Aircraft Maintenance Engineering Course plus a certificate in instruction techniques.

Possession of a Degree in any field of Aircraft Engineering will be an added advantage.

Applicants should have a minimum of at least three (3) years relevant working experience, which should have been served at the level of Engineering Instructor.

**Competences:** Knowledge on both single and twin engine aircraft, knowledge of computer applications, supervisory skill, human factors and safety management system knowledge relevant to engineering instruction, Teamwork and Integrity.

**DUTIES:-**

The incumbent will be responsible to the Principal Engineering Instruction for performing the following duties:-

- Preparing training programs for Engineering School Students.
- Organizing local training for Engineering School Students.
- Conducting theoretical instructions to students according to the syllabus for the courses and examinations, guiding and supervising the students' practical training.
- Supervising Engineering Instructors.
- Assisting in preparing and conducting written and oral examinations.
- Instructing students.
- Any other duties as may be assigned from time to time.

**POST: SENIOR AIRCRAFT MAINTENANCE ENGINEER (01 VACANCY)**

**REF: HRM 59/272/01**

**SALARY: UGANDA GOVERNMENT SCALE U3**

**AGE: 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding 'A' Level Certificate of Education with at least two principal passes in Science subjects with a valid Aircraft Maintenance Engineer's License Category either A, C, A and C or X (Radio, Compasses or Instruments).

Possession of a Bachelor of Science degree in Aeronautical Engineering or Diploma on Jet Aircraft/in Aircraft Maintenance will be an added advantage.

Applicants should have a minimum of at least three (3) years relevant working experience in the relevant field.

**Competences:** Knowledge on both Single and Twin Engine Aircraft, with Avionics engineering experience, human factors and safety management systems knowledge relevant to Aviation Maintenance Organisations, supervisory skills, knowledge in computer applications, Team Player and Integrity.

**DUTIES:-**

The incumbent will be responsible to the Principal Aircraft Maintenance Engineer for performing the following duties:-

- Supervising Flying Instructors.
- Preparing training programs and organizes training for Flying School personnel.
- Supervises pilot students on Twin Engine aircraft for instrument Rating.
- Any other duties as may be assigned from time to time.

**POST: GROUND INSTRUCTOR (01 VACANCY)**

**REF: HRM 59/272/01**

**SALARY: UGANDA GOVERNMENT SCALE U4**

**AGE: 21 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a Commercial Pilot License OR Flight Dispatchers License.

Possession of a minimum of at least one (1) year working relevant experience in the relevant field from a reputable Organisation will be an added advantage.

**DUTIES:-**

The incumbent will be responsible to the Senior Ground Instructor for performing the following duties:-

- Carrying out Instructions to students in ground subjects.
- Assisting in preparing training plans.
- Assisting in preparing and conducting written and oral examinations.
- Any other duties as may be assigned from time to time.

**POST: AIRCRAFT MAINTENANCE ENGINEER (01 VACANCY)**

**REF: HRM 59/272/01**

**SALARY: UGANDA GOVERNMENT SCALE U4**

**AGE: 21 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS:**

Applicants should be Ugandans holding 'A' Level Certificate of Education with at least two principal passes in science subjects and a valid Aircraft Maintenance Engineer's License from a recognized Institution.

Engineering instructor license from a recognized institution.



Ground instructor license or equivalent certification.

Possession of a Bachelor of Science Degree in Aeronautical Engineering will be an added advantage.

Possession of a minimum of one (1) year relevant working experience, as an Aircraft Maintenance Engineer from a reputable organisation will be an added advantage.

**Competences:** Good instructional skills, good knowledge of human factors and safety management systems relevant to aviation maintenance organizations, knowledge of computer applications, Team work and Concern for quality and Standards.

**DUTIES:-**

The incumbent will be responsible to the Senior Aircraft Maintenance Engineer for performing the following duties:-

- Assisting in maintenance of the Academy aircrafts.
- Carrying out preventive and corrective maintenance of aircrafts and other equipment under supervision of the Senior Aircraft Maintenance Engineer.
- Supervising technicians under him/her.
- Updating of Technical Records regarding the Academy Aircrafts.
- Any other duties as may be assigned from time to time.

**MINISTRY: GENDER, LABOUR AND SOCIAL DEVELOPMENT**

**POST: COMMISSIONER – EMPLOYMENT SERVICES**

**REF: HRM 52/272/01**

**SALARY: UGANDA GOVERNMENT SCALE UISE**

**AGE: 35 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelor's Degree in Labour Law/Administration/Statistics, Employment Studies, Human Resource Management, Environmental Management, Occupational Safety and Health and Industrial Relations plus a Masters Degree in Labour Law/Administration/Human Resource, Employment Studies, Occupational Safety and Health, Industrial Relations, Labour Statistics, Management and Business Administration.

Applicants should have a minimum of at least ten (10) years' relevant working experience, three (3) of which should have been served at the level of Assistant Commissioner in Government or equivalent level of experience from a reputable organization.

**Competencies:**

Good understanding of Labour Laws and Industrial Relations, demonstrated leadership and management skills in employment matters.

**DUTIES**

The incumbent will be responsible to the Director, Labour, Employment, Occupational Safety and Health for performing the following duties:-

- Initiating, developing and implementing policies strategies and programmes aimed at job creation and providing employment services in the Country and beyond;
- Assessing and matching job seekers with available work opportunities and facilitating placement of job seekers with employers or in other work opportunities including foreign nationals;
- Regulating and providing technical guidance and supervision to employment Agencies and Government and workers on employment matters;
- Developing and operating an employment information system for monitoring, evaluating, researching and analyzing trends on labour mobility, qualifications, vacancies, occupations, training opportunities and specialized skills in the labour market;
- Registering job seekers, job vacancies and other work opportunities;
- Advising job seekers on access to education and training, and access to social security benefits and provide Vocational and career counseling;
- Providing specialized services to assist vulnerable job seekers and promote employment of youth and other vulnerable job seekers;
- Promoting and actively investing in human capital development to increase capacities and accumulation of productive assets and break intergenerational transmission of poverty;
- Providing and facilitating the exchange of information among labour market participants, including employers, employees, Job seekers and private employing Agencies, Education Sector and Training Authorities;
- Establishing work schemes for the purpose of enabling youth and other vulnerable job seekers to enter employment, remain in employment or be placed in opportunities for self-employment;
- Providing technical advice on minimum employment terms and determine the remuneration of employees or other payments for the labour force in the Country;
- Any other duties as may be assigned from time to time

**POST : ASSISTANT COMMISSIONER, LABOUR PRODUCTIVITY**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U1E**  
**AGE : 30 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelor's Degree in any field plus a Master's Degree in Labour Law/Economics/Administration, Employment Studies, Human Resource Management, Occupational Safety and Health, or Industrial Relations.

Possession of a Postgraduate Qualification in Public Administration or Business Administration will be an added advantage.

Applicants should have a minimum of at least nine (9) years relevant working experience, three (3) years of which should have been served at the level of Principal Labour Officer in Government or equivalent level of experience from a reputable organization.

**Competences:**

Project Planning and Management, Investigation, Leadership, Strategic Negotiation and Mediation, Financial Management, Networking, lobbying and advocacy, Planning, Organising and Coordinating, Good Interpersonal and Communication skills, Developing and delivering Training.

**DUTIES:**

The incumbent will be responsible to the Commissioner, Labour Industrial Relations and Productivity for performing the following duties:-

- Initiating, developing , implementing and enforcing laws, legislation, standards, guidelines on labour, industrial relations and productivity
- Establishing guidelines for the establishment of the National productivity Centre;
- Promoting and development and implementation of labour productivity programmes and workplaces;
- Designing and overseeing the implementation of labour training programmes;
- Participating in the development of the National policy on Labour productivity.
- Designing training programmes on labour productivity.
- Submitting performance reports;
- Managing the performance of staff; and
- Any other duties as may be assigned from time to time.

**POST : ASSISTANT COMMISSIONER, EQUITY AND RIGHTS**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U1E**  
**AGE : 30 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelor's Degree in any field plus a Master's Degree in Labour Law/Economics/Administration, Employment Studies, Human Resource Management, Occupational Safety and Health, or Industrial Relations.

Possession of a Postgraduate Qualification in Public Administration or Business Administration will be an added advantage.

Applicants should have a minimum of at least nine (9) years relevant working experience, three (3) years of which should have been served at the level of Principal Labour Officer in Government or equivalent level of experience from a reputable organization.

**Competences:**

Project Planning and Management, Investigation, Leadership, Strategic Negotiation and Mediation, Financial Management, Networking, lobbying and advocacy, Planning, Organising and Coordinating, Good Interpersonal and Communication skills, Developing and delivering Training.

**DUTIES:**

The incumbent will be responsible to the Commissioner, Labour Industrial Relations and Productivity for performing the following duties:-

- Initiating, developing , implementing and enforcing laws, legislation, standards, guidelines on labour, industrial relations and productivity
- Establishing guidelines for the establishment of the National productivity Centre;
- Promoting, developing and implementing labour productivity programmes at workplaces;
- Designing and overseeing the implementation of labour training programmes;
- Participating in the development of the National policy on Labour productivity.
- Designing training programmes on labour productivity.
- Submitting performance reports;
- Managing the performance of staff; and
- Any other duties as may be assigned from time to time.

**POST : SENIOR CULTURE OFFICER (01 VACANCY)**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U3**  
**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelors Degree in Arts or Social Sciences, Social Work and Social Administration, Development Studies or relevant field from a recognized University/Institution.

Possession of a Post Graduate Diploma in a relevant field will be an added advantage

Applicants should have at least three (3) years relevant working experience which should have been served at the level of Culture Officer in Government or equivalent level of experience from a reputable Organisation.

**Competences:**

Cultural Advocacy, Domestic relations management, Community mobilisation, Computer Literacy, Communication skills, Team-work, Coaching and mentoring

**DUTIES:**

The incumbent will be responsible to the Principal Culture Officer for performing the following duties:-

- Developing, reviewing and implementing the Uganda Culture Policy.
- Capacity Building for stakeholders and cultural institutions.
- Ensuring advocacy for cultural institutions.
- Ensuring linkage between local Governments in relation to the culture function.
- Supervising staff below him or her.
- Any other duties as may be assigned from time to time.

**POST : SENIOR GERONTOLOGIST (01 VACANCY)**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U3**  
**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelors Degree in Social Sciences or Humanities (Psychology, Human Resource Management, Sociology, Social Work and Social Administration) and Community Based Rehabilitation from a recognized University/Institution.

Possession of a Post Graduate Diploma in Community Based Rehabilitation, Management and Counselling and Guidance will be an added advantage.

Applicants should have a minimum of at least three (3) years relevant working experience which should have been served at the level of Gerontologist in Government or equivalent level of experience from a reputable Organisation.

**DUTIES:**

The incumbent will be responsible to the Principal Gerontologist for performing the following duties:-

- Participating in policy formulation and development of guidelines on older persons.
- Ensuring adequate training of manpower in social gerontology for delivery of services to older persons.
- Promoting programmes for older persons.
- Organizing and responsible for managing data on older persons.
- Advocating for promotion and protection of rights of older persons.
- Monitoring and evaluating programmes on older persons.
- Ensuring that issues of older persons are mainstreamed in all sectoral policies, programmes and plans.
- Any other duties as may be assigned from time to time.

**POST : PRINCIPAL LABOUR OFFICER (02 VACANCIES)**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U2**  
**AGE : 28 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelor's Degree in Arts, Social Sciences, Social Work and Social Administration, or any other related field plus a minimum of a Post

Graduate Diploma in International Labour Standards, Labour Administration, Human Resource Management, Human Resource Planning, Employment Planning or any other related field from a recognized University/Institution.

Applicants should have a minimum of at least six (6) years relevant working experience three (3) of which should have been served at the level of Senior Labour Officer in Government or equivalent level of experience from a reputable Organisation.

**Competencies:**

Formulation, implementation and review of social sector development policies, Understanding of International Labour Standards and Laws, Project Planning and Management, Inspection systems, Training policies and systems, Interpersonal skills and managerial competencies, Analytical Communication, Networking, Advocacy, Financial management, teamwork, coaching, mentoring skills, as well as being results oriented.

**DUTIES:**

The incumbent will be responsible to the Assistant Commissioner, Labour for performing the following duties:-

- Initiating submissions of Conventions adopted by the international labour Conference for ratification;
- Preparing reports;
- Contributing to the strengthening of the relationship and collaboration between the International and Regional Organizations;
- Designing programs for strengthening partnerships and networks with regional and international Organizations;
- Liaising with International Organizations (LOARLAC, AU, EU, EAC and other UN Agencies);
- Supervising and assessing performance of staff below him/her;
- Carrying out labour inspections;
- Reviewing of labour laws ;
- Managing workers compensation arising out of injury or occupational diseases;
- monitoring the enforcement of labour laws and standards;
- Analyzing District labour inspection reports;
- handling labour disputes arising out of breach of contract;
- Carrying out routine and adhoc labour inspections;
- Participating in the settlement of labour disputes and grievances;
- Maintaining the strikes Register;
- Compiling lists of all labour disputes and grievances;
- Preparing Division quarterly and annual reports;
- Verifying Labour Union membership;
- Assessing and verifying work compensation;
- Processing cases related to violation of labour laws and industrial relations;

- Implementing labour programs;
- Any other duties as may be assigned from time to time.

**POST : PRINCIPAL COMMUNITY DEVELOPMENT OFFICER (01 VACANCY)**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U2**  
**AGE : 28 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding an Honours Bachelors Degree in Social Sciences or Humanities (Psychology, Human Resource management, Sociology, Social Work and Social Administration), Development Studies and Community Based Rehabilitation plus a minimum of a Post Graduate Diploma in Community Based Rehabilitation, Management and Community mobilisation.

Applicants should have at least six (6) years relevant working experience, three (3) of which should have been served at the level of Senior Community Development Officer in Government or equivalent level of experience from a reputable Organisation.

**Competencies:**

Planning, Report writing, Policy formulation and management, Financial Management, Teamwork, Interpersonal communication, Ethics and integrity, Networking and advocacy, Public relations and Analytical skills.

**DUTIES:**

The incumbent will be responsible to the Assistant Commissioner, Community Development for performing the following duties:-

- Initiating, designing and formulating Community Management Projects/Programmes in liaison with the planning unit;
- Offering technical supervision to district staff on Community Development;
- Supervising and assessing staff below him/her;
- Monitoring and evaluating field based activities on Community Development;
- Formulating and reviewing Policies;
- Documenting best practices on Community Development;
- Organizing and co-coordinating the annual reviews of the Community Development Officers;
- Developing Work plans, Budgets for the Division and Department;
- Any other duties as may be assigned from time to time.



**POST : INSTRUCTOR - CARPENTRY AND JOINERY(01 VACANCY)**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U5**  
**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a Grade (V) Teacher Diploma in Carpentry and Joinery or its equivalent from a recognized Technical Institution registered by Ministry of Education and Sports.

She/He should have a minimum of at least three (3) years working experience in non-formal teaching curriculum for Carpentry and Joinery.

**Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

**DUTIES:**

The incumbent will be responsible to the Head of the Institution for performing the following duties:-

- Preparing the scheme of work
- Preparing lesson plan
- Developing training materials
- Conducting practical lessons
- Continuous assessment of youth trainers on the practical skills
- Examining youth trainees and making progress reports
- Continuous assessment of achievements and areas of weakness of trainees
- Guidance and counseling
- Any other duties as may be assigned from time to time.

**POST : INSTRUCTOR – TAILORING AND EMBROIDERY(01 VACANCY)**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U5**  
**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a Grade (V) Teacher Diploma in Tailoring and Embroidery or its equivalent from a recognized Technical Institution registered by Ministry of Education and Sports.

He/She should have a minimum of at least three (3) years working experience in non-formal teaching curriculum for Tailoring and Embroidery.

**Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

**DUTIES:**

The incumbent will be responsible to Head of the Institution for performing the following duties:-

- Training the youth in relevant skills
- Requisitioning training materials
- Preparing lesson plans
- Preparing progress reports on trainees
- Continuous assessment of achievements of trainees
- Preparing final exams and making reports on trainees
- Guidance and counseling
- Any other duties as may be assigned from time to time.

**POST : INSTRUCTOR – LEATHER WORKS(01 VACANCY)**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U5**  
**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a Grade (V) Teacher Diploma in Leather Works or its equivalent from a recognized Technical Institution registered by Ministry of Education and Sports.

He/She should have a minimum of at least three (3) years working experience in non-formal teaching curriculum for Leather works.

**Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

**DUTIES:**

The incumbent will be responsible to the Head of the Institution for performing the following duties:-

- Training the youth in relevant skills
- Requisitioning training materials
- Preparing lesson plans
- Preparing progress reports on trainees
- Continuous assessment of achievements of trainees
- Preparing final exams and making reports on trainees
- Guidance and counseling
- Any other duties as may be assigned from time to time.

**POST : INSTRUCTOR - COSMETOLOGY(01 VACANCY)**  
**REF: HRM 52/272/01**  
**SALARY : UGANDA GOVERNMENT SCALE U5**  
**AGE : 25 YEARS AND ABOVE**

### **MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE**

Applicants should be Ugandans holding a Grade (V) Teacher Diploma in Cosmetology or its equivalent from a recognized Technical Institution registered by Ministry of Education and Sports.

He/She should have a minimum of at least three (3) years working experience in non-formal teaching curriculum for Cosmetology.

### **Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

### **DUTIES:**

The incumbent will be responsible to the Head of the Institution for performing the following duties:-

- Training the youth in relevant skills
- Requisitioning training materials
- Preparing lesson plans
- Preparing progress reports on trainees
- Continuous assessment of achievements of trainees
- Preparing final exams and making reports on trainees
- Guidance and counseling
- Any other duties as may be assigned from time to time.

**POST : ASSISTANT INSTRUCTOR - CARPENTRY AND JOINERY  
(01 VACANCY)  
REF: HRM 52/272/01**

**SALARY : UGANDA GOVERNMENT SCALE U6**

**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a Grade (V) Teacher Diploma in Carpentry and Joinery or its equivalent from a recognized Technical Institution registered by Ministry of Education and Sports.

He/She should have a minimum of at least three (3) years working experience in non-formal teaching curriculum for Carpentry and Joinery.

**Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

**DUTIES:**

The incumbent will be responsible to the Head of the Institution for performing the following duties:-

- Preparing the scheme of work
- Preparing lesson plan
- Developing training materials
- Conducting practical lessons
- Continuous assessment of youth trainers on the practical skills
- Examining youth trainees and making progress reports
- Continuous assessment of achievements and areas of weakness of trainees
- Guidance and counseling
- Any other duties as may be assigned from time to time.

**Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

**POST : ASSISTANT INSTRUCTOR – TAILORING AND EMBROIDERY  
(01 VACANCY)  
REF: HRM 52/272/01**

**SALARY : UGANDA GOVERNMENT SCALE U6**

**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a Grade (V) Teacher Diploma in Tailoring and Embroidery or its equivalent from a recognized Technical Institution registered by Ministry of Education and Sports.

**Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

**DUTIES:**

The incumbent will be responsible to the Instructor – Tailoring and Embroidery for performing the following duties:-

- Training the youth in relevant skills
- Requisitioning training materials
- Preparing lesson plans
- Preparing progress reports on trainees
- Continuous assessment of achievements of trainees
- Preparing final exams and making reports on trainees
- Guidance and counseling
- Any other duties as may be assigned from time to time.

**POST : ASSISTANT INSTRUCTOR – LEATHER WORKS(01 VACANCY)  
REF: HRM 52/272/01**

**SALARY : UGANDA GOVERNMENT SCALE U6**

**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a Grade (V) Teacher Diploma in Leather Works or its equivalent from a recognized Technical Institution registered by Ministry of Education and Sports.

**Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

**DUTIES:**

The incumbent will be responsible to the Instructor, Leather Works for performing the following duties:-

- Training the youth in relevant skills
- Requisitioning training materials
- Preparing lesson plans
- Preparing progress reports on trainees
- Continuous assessment of achievements of trainees
- Preparing final exams and making reports on trainees
- Guidance and counseling
- Any other duties as may be assigned from time to time.

**POST : ASSISTANT INSTRUCTOR - COSMETOLOGY(01 VACANCY)**

**REF: HRM 52/272/01**

**SALARY : UGANDA GOVERNMENT SCALE U6**

**AGE : 25 YEARS AND ABOVE**

**MINIMUM QUALIFICATIONS AND WORKING EXPERIENCE:**

Applicants should be Ugandans holding a Grade (V) Teacher Diploma in Cosmetology or its equivalent from a recognized Technical Institution registered by Ministry of Education and Sports.

He/She should have a minimum of at least three (3) years working experience in non-formal teaching curriculum for Cosmetology.

**Competencies:**

Professional/technical knowledge, Communication and Analytical skills, Honesty and Integrity, Result oriented, guidance and counselling skills as well as ability to work with people with disabilities.

**DUTIES:**

The incumbent will be responsible to the Instructor, Cosmetology for performing the following duties:-

- Training the youth in relevant skills
- Requisitioning training materials

- Preparing lesson plans
- Preparing progress reports on trainees
- Continuous assessment of achievements of trainees
- Preparing final exams and making reports on trainees
- Guidance and counseling
- Any other duties as may be assigned from time to time.