



THE REPUBLIC OF UGANDA

PUBLIC SERVICE COMMISSION

R121(3)

Invitation to Pre-Qualify for Works, Services and Supplies for 2016/2017-2018/2019

PSC/SVCS/2016-2017/00313.

The Public Service Commission is to secure funds from Government of Uganda and intends to apply part of the proceeds of these funds towards the cost of Minor works, Services and Supplies. Bidders who qualify for some commonly used Items will be invited to submit their quotations for frame work Contracts thereafter.

The *Public Service Commission* now invites suitably qualified bidders to submit sealed pre-qualification submissions for the items below:

1. Supply of Motor Vehicle/Cycle
2. Supply of Tyres, tubes, rims and Batteries
3. Repair and Maintenance of Motor Vehicles/Cycles
4. Servicing of Motor Vehicles/Cycles
5. Provision of Hotel and Conference Services
6. Provision of Cleaning Services
7. Advertising and Media Services
8. Catering Services
9. Printing, Engraving, Binding, Photocopying and Designing Services
10. Provision of Auctioneering Services
11. Provision of Humana Resource Development Services
12. Air ticketing and other travel services
13. Supply of Electrical Equipments/Parts
14. Minor Civil Works and repairs
15. Supply of Plumbing Materials
16. Events Management, Hire of tents, tables and Chairs
17. Clearing and Forwarding Services
18. Supply and Repair of Office Furniture and Fittings
19. Supply of assorted Office Stationery
20. Supply and Installation of Computers and computer software, Air Conditioners and Accessories
21. Maintenance and Repair of Office Equipments and Tools
22. Maintenance and Repair of ICT Equipments
23. Supply of General Goods and Services
24. Supply of Toners/Cartridges
25. Provision of Fumigation Services
26. Supply of Oils, Fuels and Lubricants
27. Supply of Telephone equipments, repairs and maintenance

Pre-qualification submissions will be evaluated in accordance with the Public Procurement and Disposal of Public Assets Act, 2014 of the Government of Uganda. Pre-qualification is open to all eligible domestic bidders.



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Interested eligible bidders may obtain further information from *Public Service Commission* and inspect the pre-qualification documents at the address given below, from **9 am to 5 pm**.

The pre-qualification documents in *English* may be purchased by interested bidders on the submission of a written application to the address below and upon payment of a non-refundable fee of **UGX 100,000/= for each item**. The method of payment will be cash to the bank after receiving payment advice form from Accounts Section Room 224, 2nd Floor Farmers House. The document will be delivered **by person**. No liability will be accepted for loss or late delivery.

Pre-qualification submissions must be delivered to the address below at or before **3:30pm and September 12, 2016**. Late submissions shall be rejected.

The Head Procurement and Disposal Unit

Public Service Commission and 1st Floor, Farmers' House, Parliamentary Avenue, Plot 6-8 P O Box 7080, Kampala

The intended Procurement schedule(subject to changes) is as follows:

SN	Activity	Date
a)	Publishing bid notice	12th August 2016
b)	Bid Closing	12th September 2016
c)	Evaluation Process	20th September 2016
d)	Display and communication Of best evaluated bidder notice	30th September 2016
e)	Contract award and signing for frame work Contracts	24th October 2016

Duncan Bigirwa

SECRETARY, PUBLIC SERVICE COMMISSION